

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

NO.PWE—82-1-Appnt.(Regularization)ES-I-2026 7984-8084

Dated:- 01-04-2026

From

Engineer-in-Chief,
HP.PWD, Shimla-2.

To

The Engineer-in-Chief (Projects)HPPWD,
The Chief Architect HPPWD, Shimla, /
All the Chief Engineers (including HPRIDC, Architect, NH)
All the Superintending Engineers, (Elect, Mech, NH)
All the Executive Engineers, (Elect, Mech, NH),
All the LAO in HPPWD
All Branch officers in this office

Subject:-

Regularization of contract appointees in the Government Department in Financial year 2025-26 (Regularization of Contract Clerk/JOA (IT) /Steno Typist who have completed two years of continuous services as on 31-3-2026).

Sir,

The Secretary (Personnel) to the Govt. of HP Shimla -2 vide letter No.PER(AP)-C-B(2)-1/2014-V.II dated 1st April, 2026 (copy enclosed) has conveyed approval for regularization of services of contractual appointees who have completed two (2) years of continuous services as on 31.03.2026. In view of above, it is requested to send the service particulars of Contract Clerk/JOA (IT)/Steno Typist who have completed two years of continuous services as on 31.03.2026, alongwith your recommendations on the following proforma together with photocopies of their educational qualification certificates /VCC Work & Conduct within a week positively.

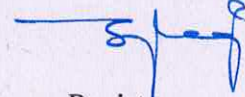
Proforma for Clerk/JOA(TT)/Steno Typist

Sr. No.	Name & father Name	D.O.B	D.O.A/ D.O.J	Edu. qualification	Catg.	Status of Work & Conduct	VCC	Recommendation & Remarks
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In case of candidate appointed on compassionate grounds and completing two years of services as on 31.03.2026, the additional information is also required as under-

Date of start of acquiring "O" or A level diploma	Whether qualified or not	If qualified copy of result be attached	Whether qualified within one year	Date of completion of two years acquiring diploma
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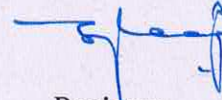
Yours faithfully;



Registrar,
Himachal Pradesh, PWD
Shimla-2

Copy forwarded for information and similar necessary action to:-

1. The Executive Engineer (IT Wing) HP.PWD Shimla-2 with direction to upload this letter a/w its enclosures on the official website of the Department.



Registrar,
Himachal Pradesh PWD
Shimla-2



No. PER (AP)-C-B(2)-1/2014-V.II
Government of Himachal Pradesh
Department of Personnel (AP-III)

From

The Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Govt. of H.P.
2. All Divisional Commissioners in Himachal Pradesh.
3. All Heads of Departments in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.

Dated: Shimla-171002, the 1st April, 2026

Subject: - Regularization of contract appointees in the Government Departments-
Instructions thereof.

Sir/Madam,


I am directed to refer to the subject cited above and to say that the services of contractual appointees, who have completed two years' continuous service as on 31.03.2026, may be regularized. It has further been decided that contract appointees who are due to complete two years' continuous service as on 30.09.2026 shall also be regularized after 30.09.2026. The regularization may be made after observing all codal formalities, subject to the following terms & conditions:-

- i. The contractual appointees will be eligible for regularization against available vacancies.
- ii. The regularization will be strictly on the basis of seniority subject to the condition that eligibility criteria etc. prescribed in the Recruitment and Promotion Rules for the post have been observed at the time of their initial recruitment on contract.
- iii. The candidate should be medically fit for the post against which he/she is being considered for regularization. Obtaining the Medical fitness certificate of the candidate shall be ensured in accordance with the provisions contained in FR 10 and SR 4 (1), 4 (2) and 4 (3).
- iv. The regularization shall be subject to verification of character and antecedents of the candidate being considered for regularization as provided in the H.P. Financial Rules.
- v. For the determination of date of birth of the candidate concerned, the criteria as laid down in Rule 172 of the Himachal Pradesh Financial Rules, 2009 shall be observed.
- vi. A Screening Committee shall be constituted in the Department concerned for regularization.

- vii. The contractual appointees who are to be regularized shall be appointed at the minimum of the time scale of the post.
- viii. The contractual appointee who are regularized shall be liable to be posted anywhere in the State.
- ix. The regularization will be with prospective effect i.e. from the date of issue of regularization orders.
- x. The regularization shall be, subject to the provisions of the Himachal Pradesh Recruitment & Conditions of Service of Government Employees Act, 2024.

These instructions may kindly be brought to the notice of all concerned for strict compliance and the receipt of the same may also be acknowledged.


Yours faithfully,


(Sant Raj Puharta)
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No.0177-2620851

Endst. No. as above Dated: Shimla-171002, 1st April, 2026

Copy forwarded to the following for information and necessary action:-

1. The Secretary to the Governor, Himachal Pradesh.
2. The Registrar General, H.P. High Court, Shimla.
3. The Secretary, H.P. Vidhan Sabha.
4. The Secretary, H.P. Public Service Commission, Shimla.
5. The Special Secretary (Finance-Regulation) to the Govt. of Himachal Pradesh.
6. The Joint Secretary (GAD) to the GoHP w.r.t. item No. 05 of CMM meeting dated 23.03.2026.
7. All the Section Officers in H.P. Secretariat, Shimla-171002.


Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
