

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

NO.PWE-94-82 (Misc)/29-ES-I
From

915712

Dated:- 07-07-2026

Engineer-in-Chief,
HP.PWD, Shimla-2.

To

The Engineer-in-Chief (Projects)HPPWD,
The Chief Architect HPPWD, Shimla,
All the Chief Engineer (s) HPPWD,
All the Superintending Engineer (s) HPPWD,
All the Executive Engineer(s) HPPWD,
LAOs Shimla/Mandi /Kangra HPPWD,

Subject: -

Regarding service conditions of Trainees and Job Trainees engaged under respective schemes –Instructions thereof.

Sir,

I am to enclose herewith a copy of letter No. Per (AP)-C-B(15)-3/2024-Loose dated 30-06-2026 received from Principal Secretary (Personnel) to the Govt. of Himachal Pradesh, Shimla on the subject cited above for information and taking necessary action in the matter.

Encl: As Above.

Your faithfully,

Digitally signed by
SOM BHARDWAJ

Date: 07-07-2026

Regd. No. 32

Himachal Pradesh, PWD
Shimla-2

Copy forwarded for information and similar necessary action to:-

1.The Executive Engineer (IT Wing) HP.PWD Shimla-2 with direction to upload this letter a/w its enclosures on the official website of the Department.

- Sd-

Registrar,
Himachal Pradesh, PWD,
Shimla-2

No.PER(AP)-C-B(15)-3/2024-Loose
Government of Himachal Pradesh
Department of Personnel (AP-III)

Dated: Shimla-171002, the 30th June, 2026

From

The Pr. Secretary (Personnel) to the
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Divisional Commissioners in Himachal Pradesh.
3. All the Head of Departments in Himachal Pradesh.
4. All the Deputy Commissioners in Himachal Pradesh.
5. All the Chairmen/Managing Directors/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.

Subject: Regarding service conditions of Trainees and Job Trainees engaged under respective schemes-Instructions thereof.

Madam/Sir,

I am directed to refer to the subject cited above and to say that the State Government has issued Trainee and Job Trainee schemes for engagement of workforce vide instruction No. PER(AP)-C-B(15)-3/2024-Loose, dated 14.05.2025 and PER(AP)-C-B(15)-3/2024, dated 19.07.2025, respectively. The issues regarding grant of paternity leave to trainee/job trainee and procedure to regulate cases of extension in joining time in respect of the Trainee/Job Trainee were engaging attention of the Government.

2. After careful consideration, it has now been decided that a male Government Trainee/Job Trainee engaged, with less than two surviving children, shall be entitled for paternity leave for a period of 15 days (fifteen days), during the confinement of his wife for childbirth, i.e., upto 15 days before, or upto six months from the date of delivery of the child.

3. It has further been decided that in the cases where a request is received, from the Trainee/Job Trainee recommended by the authorized recruiting agencies under the respective schemes, for extension in joining time, such cases, shall be regulated strictly in accordance with the

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03/07/2026

instructions issued by the State Government vide letter No. Per(AP)-C-B(2)-2/2015, dated 09.09.2016.

4. These instructions may be followed strictly and also brought to the notice of all concerned under your control for strict compliance.

Yours faithfully,

(Sant Raj Puharta)
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh.
Tel.No. 0177-2620851

Endst.No.As above

Dated: Shimla the

30th June, 2026

Copy forwarded for information and necessary action to:-

1. The Secretary to the Governor, Himachal Pradesh, Shimla-2.
2. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
3. The Registrar General, H.P. High Court, Shimla-171001.
4. The Secretary, H.P. Public Service Commission, Shimla.
5. The Secretary, H.P. Rajya Chayan Aayog, Matani Road near Pakka Bharo, Hamirpur, Himachal Pradesh-177001.
6. The Joint Secretary (GAD) to the Government of Himachal Pradesh, Shimla-2 w.r.t. item No.9 of CMM meeting dated 06.06.2026.
7. All the Section Officers in the H.P. Secretariat, Shimla-171002.

Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
