

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

NO.PWE-94-82 (Misc)/28-ES-I 962384
From

Dated:- 19-06-2026

Engineer-in-Chief,
HP.PWD, Shimla-2.

To

The Engineer-in-Chief (Projects)HPPWD,
The Chief Architect HPPWD, Shimla,
All the Chief Engineer (s) HPPWD,
All the Superintending Engineer (s) HPPWD,
All the Executive Engineer(s) HPPWD,
LAOs Shimla/Mandi /Kangra HPPWD,

Subject: - Delegation of financial powers and revision of economy instruction(s)-Travel by Air within Himachal.

Sir,

I am directed to enclose herewith a copy of letter No. Fin-F-(A) – (11)-11/2004 dated 03-06-2026 received from the Principal Secretary (Finance) to the Govt. of Himachal Pradesh, Shimla-2 on the subject cited above for information and necessary action in the matter.

Encl: As Above.

Yours faithfully,
Digitally signed by
SOM BHARDWAJ
Date: 19-06-2026
17:19:35
Registrar
Himachal Pradesh,PWD.,
Shimla-2

Copy alongwith above enclosures to the Executive Engineer (IT) in this office for uploading the same on the official website of the Department.

Encl:- As above.


Registrar
Himachal Pradesh, PWD.,
Shimla-2

No. Fin-F-(A)-(11)-11/2004
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the

03rd June, 2026.

Subject:- Delegation of financial powers and revision of economy instruction(s) - Travel by Air within Himachal.

Sir,

1. Vide this Department's instruction/letter of even number dated 11.03.2020 (Copy enclosed), level of the competent authority to permit to undertake journey(s)/tour(s) by air has been prescribed. Subsequently, the official(s) of the State Government have been authorized, vide this Department's instruction of even number dated 29th November, 2023 (Copy enclosed), to undertake official journey(s)/tour(s) by air, after prior approval of the Controlling Officer(s), in helicopter of M/s Pawan Hans Limited & fixed wing aircraft(s) of Alliance Air Aviation Limited, operating within the State.

2. For better and full utilization of various air services of Aircraft(s) including helicopter(s) operating within the State under UDAN Scheme of Government of India or operating after entering

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into agreement with the Government, it has now been decided that official(s) of departments may henceforth undertake official journey(s)/tour(s) by air in such flights operating within the State, with the prior approval of the respective Controlling Officer(s).

3. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".

BY ORDER

[DEVESH KUMAR, IAS]

Principal Secretary (Finance) to the

Government of Himachal Pradesh, SHIMLA - 2

Endst. No. As above. Dated Shimla - 171 002, the 03.06.2026.

Copy of the above is forwarded to:-

01. All Chief Executive Officer(s)/Managing Director(s) of H. P. Public Sector Undertaking(s)/Board(s)/Corporations.
02. The Secretary to Lokayukta, H.P., SHIMLA - 2
03. The Secretary, H.P. Public Service Commission, SHIMLA-2
04. The Secretary, H. P. Rajya Chayan Ayog, Hamirpur.
05. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
06. All the Deputy Commissioners in H.P.
07. The Registrars of all the Universities in H.P.
08. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

[RAJESH GAUTAM]

Under Secretary (Finance) to the

Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880877

PERSONAL ATTENTION

No. Fin-F-(A)-(11)-11/2004
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the 11th March, 2020.

Subject:- Delegation of financial powers and revision of economy instruction(s).

Sir,

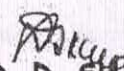
1. The issue regarding seeking approval for undertaking journey(s) by air, especially by the non entitled class of officer(s)/official(s) had been engaging the attention of the Government for quite some time past and after careful consideration, it has now been decided that in partial modification of this Department's letter of even number dated 07.03.2017, the provision of Para-(vi) under SOE "Travel Expenses" shall be substituted as below:-

EXISTING PROVISION	AMENDED PROVISION
The Officer(s)/Official(s) can perform journey(s)/tour(s) <u>by air</u> as per their entitlement(s) subject to the condition that for all officer(s) /Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/ Training(s) and Other(s). In case(s), where the entitlement is not there	The Officer(s)/Official(s) can perform journey(s)/tour(s) <u>by air</u> as per their entitlement(s) subject to the condition that for all officer(s) /Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/ Training(s) and Other(s). In case(s), where the entitlement is not there

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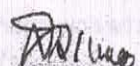
and it's necessary to undertake the journey(s) <u>by air</u> , all permission(s) are henceforth required to be taken from the Chief Secretary. <u>However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only.</u> Other administrative instruction(s)/restriction(s) in travel/tours etc. as issued from time to time shall continue to be in force.	and it's necessary to undertake the journey(s) in exceptional and emergent circumstances <u>by air</u> , all permission(s) are henceforth required to be taken from the Administrative Secretary concerned. <u>However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only.</u> Other administrative instruction(s)/restriction(s) relating to travel/tours etc. as issued from time to time, shall continue to be in force.
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All concerned working under your control, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".


[D. D. SHARMA, IAS]

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA - 2
Endst. No. As above. Dated Shimla - 171 002, the 11.03.2020.
Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary, H.P. Subordinate Services Selection Commission - Hamirpur.
03. The Secretary to Lokayukta, H.P., SHIMLA - 2
04. The Secretary, H.P. Public Service Commission, SHIMLA - 2
05. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
06. The All the Deputy Commissioners in H.P.
07. The Registrars of all the Universities in H.P.
08. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.


[D. D. SHARMA, IAS]

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA - 2.
Contact No. 0177-2880690

PERSONAL ATTENTION

No. Fin-F-(A)-(11)-11/2004
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

From

The Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the 29th November, 2023.

Subject:- Delegation of financial powers and revision of economy instruction(s) - Travel by Air within Himachal.

Sir,

1. Vide this Department's instruction/letter of even number dated 11.03.2020, level of the competent authority to permit to undertake journey(s)/tour(s) by air has been prescribed.

2. In modification of instructions of Finance Department, for better and full utilization of Aircraft(s) viz. helicopter by Pawan Hans Limited & fixed wing aircraft(s) by Alliance Air Aviation Limited, operating within the State, it's hereby ordered that official(s) of departments may undertake official journey(s)/tour(s) by air in such flights operating within the State, with the prior approval of the respective Controlling Officer(s).

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3. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure"

[DEVESH KUMAR, IAS]

Principal Secretary (Finance) to the

Government of Himachal Pradesh, SHIMLA - 2

Endst. No. As above. Dated Shimla - 171 002, the 29.11.2023.

Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary to Lokayukta, H.P., SHIMLA - 2
03. The Secretary, H.P. Public Service Commission, SHIMLA-2
04. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
05. All the Deputy Commissioners in H.P.
06. The Registrars of all the Universities in H.P.
07. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

[VINAY KUMAR]

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880719