

Requisition Form

1.	Department and Address	HP PWD, Nirman Bhawan, Nigham Vihar, Shimla-2.
2	Name and designation of Employer	Er. Narinder Pal Singh, Engineer-in-Chief, HPPWD, Shimla2.
3	Name, designation of the officer who may be contacted for discussion or for further information in the matter.	Sh. Som Bhardwaj, Registrar, HPPWD, Shimla-2. Contact No.0177-2621403.
4.	Date, time and place of screening of documents	Date, time and place will be fixed after receipt of list of candidates.
5.	(a) Designation of the post	Trainee Junior Draughtsman (Civil)
	(b) Scale of Pay allowances	Consolidated fixed amount of Rs. 15360/-
	(c) Place of work	Anywhere in the state where HPPWD has its wings
6.	Number of vacancies to be filled	1 No.
	(a) (i) Reserved for Scheduled Castes	Wards of Freedom Fighter(Scheduled Caste) = 1 No.
	(b) Duration of vacancies	Engagement as Trainee Junior Draughtsman will be initially for 2 years.
	(c) Probable date by which the vacancies will be filled	Immediate after selection process and completion of codal formalities
7	a) Qualification required	<p>(a) Essential Qualification:-</p> <p>i) Matriculation or its equivalent from a recognized Board of school education/ University.</p> <p>ii) At least two years certificate course in the trade of Draughtsman ship (Civil) or its equivalent from a recognized ITI or from an Institute duly recognized by the Central/ H.P. Government</p>
	b) Desirable qualification	Knowledge of customs, manners and dialects of Himachal Pradesh and suitability of appointment in the peculiar conditions prevailing in the Pradesh.
	c) Age limit	<p>Between 18 to 45 (5 years relaxation as per instructions of Govt. issued from time to time)</p> <p><i>*Age limit for direct recruitment will be reckoned on the first day of the year in which the Post(s) is/are advertised for inviting application or notified to the Employment Exchange or as the case may be.”</i></p>
8	Whether willing to wait and consider applicants from other exchanges area in case local applications are not applicable	Not applicable being a state cadre.
9	Any other information considered relevant.	<p>i) The name of the candidates with full particulars alongwith complete postal address must reach in the office latest by 06-02-2026 (Non-Tribal Area) and 21-02-2026 (Tribal Area). Names received after the 06-02-2026 from Non Tribal Area and 21-02-2026 from Tribal Area shall not be considered and will be straightway rejected.</p> <p>ii) Department shall neither be responsible nor answerable if the candidature of any candidate is not considered for reasons that his/her name is sponsored in supplementary list or where the name of the candidate is not sponsored by the employment exchange for reasons best known to them without any fault on the part of the candidates.</p> <p>iii) The Department will also not be responsible or answerable to the candidates or employment exchange for no fault on the part of this Department</p> <p>(iv) The services of selected candidate will be regulated as per instruction issued by the Department of Personnel vide letter No. PER(AP)-C-B (15)-3/2024-Loose dated 14-05-</p>

		2025 & 15-05-2025.
10	Batch Year	2025
Certified that while placing the demand the instructions concerned with orders on communal representations as also reservation of vacancies for priority candidates of applicants of Ex-servicemen and other reserved categories in terms of revised latest recruitment policy of the state Govt. have strictly been followed with due regard to the roster required to be maintained in accordance with these orders.		

Signed by
 Narinder Pal Singh
 Date: 05-01-2026 18:25:12

(Er. Narinder Pal Singh)
 Engineer-in-Chief,
 HPPWD., Shimla-2.

No. PBW-B018(96)/2/2025-(277498)-ESTT.-I-PWD-HQ

Copy forwarded for information and necessary action to:-

1. The Principal Secretary (PW) to the Govt. of Himachal Pradesh w.r.t. his letter No. PBW-AB(2)-107/2018 dated 04-08-2023.
2. The Labor Commissioner-cum-Director Employment, H.P. Shimla-1 alongwith spare copy.
3. The Director, Public Relation, Himachal Pradesh, Shimla-171002, with the request to publish the above in the two Nos. leading news papers.
4. The Director of All India Radio Shimla-4 with the request that AIR coverage for Knowledge of general public may kindly be taken up on the AIR for at least three alternative days before or after PRADESHIK SAMACHAR.
5. The Deputy Commissioner, Kinnaur at Reckong-Peo, Chamba, Lahaul&Spiti at Keylong, Sub Divisional Officer Dodra Kwar (Shimla) and Resident Commissioner Pangi, Distt. Chamba, H.P.
6. The Additional Director (Publication) information and Public Relation Department Shimla-5 with a request to get it published in Giriraj at the earliest please.
7. The Regional Employment Officer Shimla/Mandi/Dharamshala.
8. The District Employment Officers Hamirpur/Bilaspur/Solan/Nahan/ReckongPeo/Kullu/Kelong/ Chamba/Una.
9. The Sub-Office Employment Exchange, Dehra 176061, Indora 176401, Nurpur 176202, Jwali 176023, Fatehpur 176053, Nagrota Surian 176027, Kasba Kotla 177111, Baroh 176054, Lamba Gaon 176096, Baijnath 176125, Palampur 176061, Kangra 176001, Jwalamukhi 76031, Chuwari 176302, Bharmaur 176315, Sundla 176312, Tissa 176316, Dalhousie 176304, Pangi 176323, , Bhoranj 176045, Nadaun 177033, Sujanpur 176110, Barsar 174305, Reckong Peo 172107, Pooh 172111, Nichar 172115, Banjar 175123, Anni 172026, Udaipur 175142, Kaza 172114, Mashobra 171007, Theog 171201, Sunni 171301, Jubbal 171205, Rohru 171207, Chopal 171211, Kumarsain 172029, Rampur 172001, Chirgaon 171208, Kupvi 171217, Dodra Kwar 171221, Nahan 173001, Sarahan 173024, Kamrow 173301, Shilai 173027, Rajgarh 173101, Paonta Sahib 173025, Sangrah 173023, Arki 173208, Kasauli 173204, Nalagarh 174101, Baddi 173205, Amb 177203, Haroli 177220, Bangana 174303, Gohar 175029, Joginder Nagar 176120, Sarkaghat 175024, Sunder Nagar 174402, Karsog 171304, Padhar 176121, Nerchowk 175008, Balichowki 175147, Ghumarwin 174021, Shree Naina Devi Ji 174310, Nagrota Bagwan 176047.

Signed by
 Som Bhardwaj
 Date: 05-01-2026 18:51:53
 (Som Bhardwaj)
 Registrar
 HPPWD., Shimla-2.