

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

NO.SD-III-CB-Tender/2021-22-
To

19680

Dated:- 7-12-21

*The Executive Engineer(IT Cell)
Nigam Vihar, Shimla-2*

Subject:- Tender Notice

Enclosed kindly find herewith the tender notice for the various works as given in the notice inviting tender for uploading on department website as per notification of Principal Secretary (PW) to the Govt. of HP vide letter No.PBW(B)A(3)1/2020 dated 16th July, 2021 as the works mentioned in the notice inviting tender are urgent/emergent nature of works in public interest.

Encl:- as above

*Executive Engineer,
Shimla Division No-III,
HP.PWD.Shimla-3*



SHORT TENDER NOTICE

Sealed item rate tenders are hereby invited on behalf of the Governor of HP for the following work from the eligible Vendors/ Firms empanelled with H.P. Tourism & Civil Aviation deptt., so as to reach in the office of the Executive Engineer, Shimla Division No-III, HPPWD Shimla-3 on or before 13-12-2021 up to 11:00 A.M. The tenders will be opened on the same day at 3.00 P.M. in the presence of intending Vendors/Firms or their authorized representative who may wish to be present. The applications for issue of tender forms shall be received on 10-12-2021 upto 3:00 PM. The tender form shall be issued on same day upto 5:00 PM

The intending Vendors/ Firms shall bring their proof of CST/GST/ otherwise the tender documents shall not be issued to them.

The earnest money as shown below shall accompany the tender in the shape of FDR duly pledged in the name of Executive Engineer Division No-III HPPWD., Shimla-3. The Vendors/ Firms who do not deposit the earnest money in the prescribed manner, their tender shall summarily be rejected without assigning any reason. The tenders offer shall be kept open for 30 days.

Sr. No.	Name of Work	Estimated cost	Earnest Money	Time Allowed	Form Cost.
1	Designing, printing, production, packing & delivery of Coffee Table Booklet devote achievement of HPPWD for celebrating of Swaran Jayanti of H.P. State.	4,87,000/-	9740/-	30 days	350/-

Executive Engineer,
Shimla Division No-III.,
HPPWD., Shimla-3.

Dated:- 7-12-21

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1. The Chief Engineer (South) HPPWD. Shimla-I.
2. The Superintending Engineer, 4th Circle, HPPWD., Shimla-3.
3. All the Assistant Engineers under this Division, HPPWD Shimla-3.
4. Superintendent / HDM /DAO.

Executive Engineer,
Shimla Division No-III.,
HPPWD., Shimla-3.

REVISED DRAFT SCHEDULE OF QUANTITY

Estimated Cost Rs. :- 487000.00
 Earnest Money Rs. :- 9740.00
 Time:- One Month.

Name of work: -Designing, Printing, Production, Packing and Delivery of Coffee Table Booklet devote achievement of HPPWD for celebrating of Swaran Jayanti of H.P. State.					
Sl. No.	Items of work	Quantity	Rate		Amount.
			In figures	In words	
1	Designing, Printing, Production, Packing and Delivery of HPPWD Coffee Table Book as per specification given below:- i.) Size:- 8.5"x11.5"(finished size)without hard casing 9"x12" (finished size) with hard casing. ii) Paper:- Inner Pages: 124+4 pages on 190 GSM, Mont Blanc Extra White. iii) Cover: 130 GSM, Mont Blanc Extra White to be pasted on hard book binding card board (48 oz). Good quality, thick butter paper with screen printing to be inserted as opening page of the publication. iv) Jacket:-270 GSM, Mont Blanc Extra White with 4" inside fold on Front & Back each. 10"x36" will be the open size of Jacket. v) End Leaves: 190 GSM Mont Blanc Extra White. The open size of Front & Back End Leaf will be 10"x 29"each. vi) Varnish: Aquas Varnish Coating throughout. vii) Colour Scheme:- Inner Pages : 4 to 5colours, Front & Back Title and Jacket: 4 to 5 colours. Leaf printing and UV coating as per requirements. Inner Titles : 4 to 5 colours.	500.00 No.	974.00	Rupees Nine Hundred Each Seventy Four Only	487000.00
Total					487000.00

Terms of reference:-


- Designing of Coffee Table Book:- Designing of the book will be done with the help of Qualified Designer/Editor.
- Offset Printing of Photographs Charts/Drawings:- Anywhere and in any size as per requirement/design.

Draft schedule of quantity No for the year 2021-22 duly approved amounting to ₹. 4,87,000.00 only.

(Rupees Four Lakhs Eighty Seven Thousand Only)

- Lamination:- Outside of Book Jacket will be gloss/matt as the case may be.
- Binding:- Section sewn with good quality library book Style with head and tail bands, Flat spine bound with hard case binding machine i.e. perfect binding in juice band with hard case.
- Process of Offset Printing:- Proofing of the Coffee Book will be done by the vendor/Firm & got approved from the department before final printing.
- Proof Reading:- It will be the sole responsibility of the firm/vendor.
- Information material:- Raw material will be provided by Superintending Engineer (M&P) & Executive Engineer (IT), O/o Engineer-in-Chief HP.PWD Nirman Bhawan Shimla, including all Photograph, Maps & Literature. It is solely the responsibility of the Bidder to compose the printing material of book through qualified editor having qualification of Graduate/Post Graduate (Mass Communication). The concept and designing will be approved by Govt./ Engineer-in-Chief. The vendor will make a PPT presentation for approval, before taking up the printing work.
- Liaison:- It will be the responsibility of the Firm/Vendor to collect & deliver the proofs of each & every related job.
- Packing:- All the books are to be shrink wrapped & are to be supplied after packing in corrugated white boxes (Super scribbling "Coffee Table Book") with five ply thickness sealed with metal/acrylic strips on two sides. The inside of corrugated box should be covered in good quality polythene sheet. Each such box should contain not more than 20 books. Quoted rates should include the cost of polythene cover, cartons & corrugated boxes.
- Rates:- Rates quoted shall be including GST.
- Recipient Name:- The Executive Engineer, Shimla Division NO. III, HP.PWD Shimla.

- xii *Delivery period:- The firm shall submit the proof to the Liason officer, Superintending Engineer (M&P), HPPWD Shimla within 10 days from the date of issuance of inputs by him. The firm shall deliver the material (complete in all respects) within 10 days from the date of notification of final approved proof.*
- xiii *Delayed delivery & Compensation for delay:- If the delivery of goods in full and good condition is not completed by the delivery date indicated above, an amount @ 1 % (one percent) would be deducted from the payment due to delay on part of vendor/firm for each day, subject to the maximum of 10 % (ten percent) of the total award value. In case there is delay in delivery beyond the scheduled date, the department reserves the right to cancel the purchase order without any notice.*
- xiv *Security:- Nil.*
- xv *Terms of payment:- Payment shall be made within 30 days after receipt of material in good condition by Executive Engineer, Shimla Division No.III, HPPWD Shimla.*
- xvi *Dispute Resolution:-Any dispute arising out of execution of this job shall be resolved through the process of Indian Arbitration Act, 1996. Courts at Shimla only will have jurisdiction for this.*


Executive Engineer,
Shimla Division No.III,
HP. PWD. Shimla-3.
