HIMACHAL PRADESH PUBLIC WORKS DEPARTMENT

No.PWE-119-1-JDM-contract basis/ESI- 8794-8893 Dated: - 24 8 17.

To

All the Chief Engineers

All the Superintending Engineers,

In HP.PWD.

Subject: -

Regularization of contract appointees in the Government

Departments-Instructions thereof.

This is with reference to the Principal Secretary (Personnel) to the Government of Himachal Pradesh office letter No.PER(AP)C-B(2)-2/2015-L dated 04.05.2017 on the subject cited above.

In this regard, you are directed to collect and compile the documents from the Executive Engineers under your control in respect of Junior Draughtsman who have completed three years of service on contract basis as on 30.09.2017 on the proforma-A attached along-with the required documents and forward the same to this office on the proforma-B enclosed herewith in consolidated form positively.

Engineer-in-Chief, HP.PWD.,Shimla-2

Copy to the all Executive Engineer, in HPPWD with the directions to send the regularization case of the contractual Junior Draughtsman those who have completed three years service as on 30.09.2017 on the proforma-A along-with the documents required to the concerned Superintending Engineer.

Engineer-in-Chief, HP.PWD.,Shimla-2,

Annexure-A

SUBMISSION OF PARTICULARS IN R/O CONTRACT JUNIOR DRAUGHTSMAN FOR REGULARIZATION AS JUNIOR DRAUGHTSMAN.

1	Name of Contract			IP No.				
	Junior Draughtsman			PMIS No.				
2	Father's Name							
3	Address of Present		TENER					
	place of posting with	Phone No.	with STD Code	e =				
	contract No.	or Mob. N	o. of CE/SE/H	EE				
4	Name of Circle/Divn.							
	where joined. Also	Phone No.	with STD Code	e				
	mention Distt.	or Mob. N	o. of CE/SE/I	EE				
	,Mob.No./Phone No.							
	of the Circle / Divn.							
5	Permanent Address							
	of the official.							
6	Date of Birth		Male/Female					
7	Date of Joining		Appointment order No. & date (Also attach the copy of same)					
8	Category (Gen /SC/ST/OBC) Attach copy in case							
	of SC/ST/OBC							
9	Detail of un-authorized absence period, if any till date for which salary not							
	drawn.							
	From (Date)	То	No of days	Reason of un-authorized				
		(Date)		absence				
			N. V. F. S. P.					
10	Total length of service							
	excluding the period a							

	No.9							
11	Educational Qualification (Please attach copy of relevant certificates):-							
Line of	Qualification	Name of	Year of	Total	Marks	Percentage		
		Uni./Board	Passing	Marks	Obtained			
	Matric							
	Technical		Part Harris					
	Qualification							
	Certificates, if			4				
	any.							

	Signature of Contract JDM
	Name
1.	It is certified that Sh./Smt./Missis
	working as contract Junior Draughtsman insubject who
	was initially appointed as such vide E-in-C order No
-	(Copy attached).
2.	His/her work and conduct isduring the period
	w.e.ftill date.
3.	Certified that the information as mentioned above is correct as per the
	relevant record.
	Signature of Controlling Officer
	(Name of signing officer)

Annexure-B

LIST OF CONTRACT JUNIOR DRAUGHTSMAN

Name of Junior Draughtsman Sh./Smt	Name of Office Circle/ Divn	D.O.B	D.O.A	Actual Date of Joining	Cate- gory	Break in service if any with date	Reason for break	Any Deptt. Inquiry pending or not	Work and conduct Certificate
	VIII.								
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tified that all the respect as per re	e certifica ecord.	te /docu	ments h	ave been c	hecked	and infor	mation su	pplied abo	ve is correct in
	Junior Draughtsman Sh./Smt	Junior of Office Circle/Divn	Junior of Office Circle/Divn	Junior Draughtsman Sh./Smt Office Circle/ Divn tified that all the certificate /documents have	Junior Draughtsman Sh./Smt Office Circle/ Divn Date of Joining Lifted that all the certificate /documents have been certified that all the certificate /documents have been certificate /documents	Junior Draughtsman Sh./Smt Office Circle/ Divn Date of Joining gory tified that all the certificate /documents have been checked	Name of Junior Draughtsman Sh./Smt Office Circle/Divn Date of Joining gory with date	Name of Junior Draughtsman Sh./Smt Office Circle/Divn Date of Joining Sh./Smt Office Circle Divn Date of Joining Sh./Smt Office Circle Divn Date of Joining Sh./Smt Sh./Smt Office Circle Divn Date of Joining Sh./Smt Sh./Smt Office Circle Divn Date of Joining Sh./Smt Sh./Smt Sh./Smt Office Circle Divn Date of Joining Sh./Smt S	Name of Junior Draughtsman Sh./Smt Office Circle/Divn Date of Joining Sh./Smt Sh./Smt Date of Joining Sh./Smt