

HIMACHAL PRADESH  
PUBLIC WORKS DEPTT.  
"OFFICE ORDER"

In pursuant to approval conveyed vide Additional Chief Secretary (Finance) to Government of Himachal Pradesh, Shimla No. Fin-F-(A)-(11)-11/2004 dated 15.9.2015, and further on the recommendations of HP Staff Selection Commission Hamirpur letter No. HPSSSB-B(2)-843/2015-3055 dated 24.03.2018, Sh. Lal Singh S/o Sh. Lalit Kumar, is hereby offered appointment as Junior Office Assistant(IT) on contract basis on fixed consolidated emoluments equivalent to the minimum of the Pay Band of Rs. 5910-20200+1950 Grade Pay+75% of Grade pay and posted in the O/o Chief Engineer, Mandi Zone, HPPWD Mandi.

The appointment has been ordered subject to the following terms and conditions:-

1. The appointment shall be on contract basis initially for a period of one year from the date of joining the post, but contract can be renewed thereafter on yearly basis which will stand terminated automatically at the end of contractual period without notice.
2. He will be paid fixed consolidated monthly emoluments equivalent to the minimum of the pay band of 5910-20200 + 1950 Gr. Pay + 75 % of Grade Pay. He shall not be entitled for any other allowance whatsoever is admissible to the employees of State Government from time to time.
3. His age at the time of joining the post should neither be less than 18 years nor more than 45 years. It is relaxable by five years in the case of Schedule Caste/Schedule Tribe classes.
4. His appointment shall be subject to the production of Medical Certificate of fitness from the Distt. Medical Officer of the Govt. Hospital.
5. The appointment shall further be subject to terms and conditions of attached agreement and surety Bond for Rs. 10,000/- on Non-judicial paper of Rs. 3/- and Rs. 15/- respectively which are to be executed before the Executive Magistrate before acceptance of joining report.
6. He should give a declaration that he has got only one living wife, (if applicable).

7. He is liable to serve in any part / Area where HP PWD has its organization.

8. He is required to produce antecedent verification certificate to the satisfaction of the department from the First Class magistrate or two Gazetted officers known to him at least for last five years.

9. He is also required to produce all original certificates in support of his qualification/technical education, age, Himachali Bonafide and belonging to any reserved Class against which, he is proposed to be appointed at the time of joining the post. He will have to produce assets & liability return before joining the post.

10. He will be entitled for 12 days casual Leave, 5 days special leave and 10 days medical leave in a year and no other leave will be admissible other than Gazetted holidays and Sunday. The candidate will not be entitled for Medical Reimbursement and LTC etc.

11. Provisions of service rules like FR SR, Leave Rules, GPF Rules, Pension Rules & conduct Rules etc. as applicable in case of regular employees will not be applicable in case of contract appointee and its continuation on contract on year to year basis will be based on his performance and conduct. His services can be terminated prematurely without assigning any reason on one month notice or with one month wages.

12. He will also have produce NOC from the department/organization, if he has worked on regular/contract/daily wage basis prior to this appointment.

13. Transfer of the contract appointee shall be permitted after the completion of 3 years.

14. He will be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular appointee.

15. The employees group insurance scheme, EPF and GPF will not be applicable to the candidate.

16. He will require to take oath /affirm on the following form;-

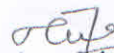

I \_\_\_\_\_ do swear /solemnly affirm that I will be faithful and either bear true allegiance to the constitution of India as by laws established and that I shall carry out the duties of my office with loyalty, honestly and impartiality.

\* So help me God. \*



If candidate accepts the offer on the terms and conditions given above, he should report for duty to Chief Engineer, (Mandi Zone) HPPWD Mandi within a period of one month, failing which the offer shall be cancelled automatically.  
REGD.


Sh. Lal Singh S/o Sh. Lalit Kumar  
R/o Village-Dari, P.O.-Balichowki,  
Tehsil-Chachyot at Gohar,  
Distt. Mandi H.P.-175106

  
Engineer-in-Chief  
HP PWD, Shimla-02.  


No. PWE-82-1-Apptt. (Recruitment) ESI- 33106-07 Dated;- 28/3/18

Copy forwarded for information and necessary action to:-

1. The Additional Chief Secretary (PW) to HP Govt.
2. The Secretary HP Staff Selection Commission Hamirpur w.r.t his letter referred above, for information.
3. The Employment Officer, Employment Exchange Mandi (HP).
4. The Chief Engineer, Mandi Zone, HPPWD Mandi.
5. Guard file.

  
Registrar  
HP PWD Shimla-02.  
