

No.P-17012/1/2004/P-I  
**National Rural Roads Development Agency**  
**Ministry of Rural Development**  
**Government of India**

5<sup>th</sup> Floor, NBCC Towers, Bhikaji Cama Place  
New Delhi -110066

**Dated the 15th October, 2013**

**Circular**

**Subject: Amendment to the Operations Manual for Pradhan Mantri Gram Sadak Yojana.**

The **Operations Manual - February, 2005(OM)** for Pradhan Mantri Gram Sadak Yojana was issued vide D.O. Letter No. P-17012/1/2004/P-I dated 23<sup>rd</sup> June, 2005. Since the issuance of this Operations Manual, many circulars with respect to various aspects of the implementation of PMGSY have been issued by the NRRDA and the Ministry of Rural Development. However, based on these circulars, appropriate amendments to various chapters of Operations Manual could not be issued.

Through this circular, the amendments as given below are being issued to the Operations Manual – February, 2005:

**1. Chapter-3 –Planning:**

(a). The contents of paragraph 2, 3, 4 and 5 of letter of National Rural Roads Development Agency (NRRDA) No. P-17025/1/ECM/2005/ Tech. dated 19<sup>th</sup> September, 2012 shall be added as sub-point (vii) to sub-paragraph 3.3.3.

(b). Sub-para 3.5 shall be added as given below:

“The updation of core-network shall be carried out as per provisions of the D.O. letter No. T-15013/1/2002-Tech. dated 2<sup>nd</sup> September, 2009 and as per Guidelines for Comprehensive Updation of the Core Network Data prescribed thereof.”

**2. Chapter 4 – Annual Proposals and Their Clearances**

(a). Documents required for Pre-Empowered Committee/Empowered Committee Meetings mentioned in National Rural Roads Development Agency (NRRDA), Ministry of Rural Development, Government of India is letter No. H-11022/2/05/Tech. dated 10<sup>th</sup> January, 2013 shall be added as sub paragraph 4.6.1 to paragraph 4.6 of the OM.

(b). The following shall be added to fifth bullet under sub-paragraph 4.3.1 of the OM:

“The joint inspection for long span bridges shall be recorded in the format as prescribed vide letter No. H-11020/2/2012/Tech. dated 25<sup>th</sup> October, 2012 issued by NRRDA.”

(c). The provisions of paragraph 3 of Circular No. 3/2011 issued by Ministry of Rural Development vide No. P-17017/1/2010-RC dated 28<sup>th</sup> April, 2011 and paragraph 3, 4 and 5 of Circular No. 9/2011 issued by Ministry of Rural Development vide No. P-17017/1/2010-RC dated 27<sup>th</sup> July, 2011 shall be added below paragraph 4.3.5 of OM.

(d). A new sub-paragraph 4.3.6 shall be added as given below:

“If the State Rural Road Development Agency so decides, the preparation of Detailed Project Reports (DPRs) under PMGSY can be entrusted to consultants. The Guidelines for empanelment and engagement of consultants for preparation of Detailed Project Reports (DPRs) under PMGSY shall be as per letter No. P-10021/1/2012-Tech. dated 04<sup>th</sup> December, 2012 issued by National Rural Roads Development Agency (NRRDA)”.

(e). The following sub paragraph 4.11 shall be added as given below:

“Rural Road Maintenance Management System- A pre-requisite for considering PMGSY proposals by Empowered Committee provisions for D.O. letter No. P-14018/1/2009/P-I (Pt.) dated 27<sup>th</sup> August, 2012.

### **3. Chapter 5 – Design:**

(a). Paragraph 5.12 shall be added as given below:

“With a view to achieve economy in construction of roads under PMGSY, the provisions as issued vide letter No. P-17035/1/2007/Tech. dated 13<sup>th</sup> October, 2010 from NRRDA shall be applicable.”

(b). Annexure 4.4, 5.3 (a), 5.3(b) and 7.2 shall be modified and as a part of brief for Empowered Committee, the data as indicated in DO letter No. 17012/7/2005-Tech. dated 17<sup>th</sup> October, 2005 from NRRDA.

### **4. Chapter 6-Project Preparation:**

(a). After second sub-paragraph of Paragraph 6.2 the following:

“The DPR shall be prepared as per provisions of letter No. P-14011/1/2011-Tech. dated 3<sup>rd</sup> February, 2012”.

### **5. Chapter 7-Scrutiny of detailed Project Reports**

(a). Paragraph 7.4 shall be added with the Provisions of online scrutiny of Project Proposals by STAs as per D. O. letter No. 16011/11/2002-NRRDA dated 20<sup>th</sup> May, 2004.

## 6. Chapter 8- Procurement

(a). The following paragraph 8.4.4 shall be added

“Standard Bidding Document (SBD) issued vide letter No. P-14013/3/2003/NRRDA dated 27<sup>th</sup> March, 2003 followed by amendments issued vide NRRDA is letters of amendments No.1-14013/3/2003/NRRDA dated 31<sup>st</sup> January, 2005, No. 2 - 14013/3/2003/NRRDA dated 20<sup>th</sup> July, 2005, No. 3 – P-17011/3/2005/P-III dated 19<sup>th</sup> October, 2006, No. 4 – 14013/3/2003/NRRDA dated 06<sup>th</sup> December, 2006, No. 5 - 14013/3/2003/NRRDA dated 11<sup>th</sup> February, 2008, No. 6 & 7 – 14013/3/2003/NRRDA dated 03<sup>rd</sup> August, 2009, No. 8 – P-17012/8/2005/P-III dated 16<sup>th</sup> September, 2009, No. 9 – P-17012/8/2005/P-III dated 22<sup>nd</sup> October, 2012, No. 10 – P-17012/89/2011/P-I dated 22<sup>nd</sup> February, 2013 and No. 11 – F. No. 17011/3/2005/P-III/Pt. dated. 26<sup>th</sup> September, 2013 shall be followed for works under PMGSY. However, for Asian Development Bank (ADB) supported projects/works, the bidding document issued by NRRDA vide communication dated 06.03.2012 from “Director Transport and Communication Division ADB” shall be followed. In case of World Bank Supported PMGSY RRP-II work, the Model Bidding Document (MBD) issued by NRRDA vide letter no. P-17012/1/2010/P-III dated 20<sup>th</sup> April 2011 shall be followed. The Process of preparation of bid document, Press Advertisement of NIT, Sale of Bidding Document and Pre-bid Meeting, Receiving of Bids, Opening of Bids, Technical Bids and their Evaluation, Opening and Evaluation of Financial Bids etc. shall be governed by the provisions in respective bidding documents.”

(b). The following Paragraphs 8.16 shall be added

“The evaluation of bids and award of contracts under PMGSY shall be governed by **Guidelines for Evaluation of Bids and Award of Contract under PMGSY** issued vide NRRDA letter No. P-17025/33/2011/P-III/NRRDA dated 7<sup>th</sup> May, 2013.

The process of Procurement and Contract Management under World Bank Supported PMGSY RRP-II shall be governed by “**Manual on Procurement and Contract Management for PMGSY Rural Road Projects**”.

## 7. Chapter 11- Quality Management:

(a). The provisions of sub paragraph 11.5.8 shall be replaced by:

“Comprehensive guidelines for quality monitoring under 2<sup>nd</sup> tier of quality mechanism shall be applicable as per provisions of D.O. Letter No. P-17012/1/2009/P-III dated 11<sup>th</sup> August, 2010. The Performance of State Quality Monitors shall be evaluated as per provisions of D.O. Letter No. P-

17028/1/2006/P-III dated 11<sup>th</sup> January, 2003. The expenditure on performance evaluation of SQM shall be governed as per provisions of D.O. letter No. P-17028/1/2006/P-III dated 05<sup>th</sup> March, 2013. Uploading of quality grading of items, sub-items and photographs of works inspected under 2<sup>nd</sup> tier of QM shall be governed by provisions of circular No.6/2011 issued vide No. P-17011/1/2010/RC dated 28<sup>th</sup> April, 2011 from Ministry of Rural Development.”

(b). The last bullet under sub paragraph 11.6.3 shall be added as given below:

“Uploading of scanned copy of ATRs shall be governed by provisions of D.O. letter No. Q-17028/1/2008/P-III dated 30<sup>th</sup> March, 2012.”

(c). Sub paragraph 11.6.4 shall be added as given below:

“Under the 3<sup>rd</sup> Tier of Quality Mechanism, the process of grade improvement shall be followed as per provisions of D.O. letter No. Q-17023/1/2005/P-III/QM dated 20<sup>th</sup> December, 2005.”

(d). Sub paragraph 11.6.5 shall be added as given below:

“As per provisions of paragraph 11.6.1, the detailed guidelines for 3<sup>rd</sup> tier of quality management shall be issued by NRRDA from time to time. With effect from January, 2007, the revised Guidelines for Quality Monitoring by National Quality Monitors under Third Tier of Quality Mechanism shall be applicable as per provisions of D.O. letter No. P-17012/3/2005/P-III dated 02<sup>nd</sup> January, 2007.”

(e). Paragraph 11.6.6 shall be added as given below:

“In case the completed projects have been identified as “Unsatisfactory”, the action with respect to such projects/works shall be taken in accordance with provisions of D.O. letter No. P-17022/2/2006/P-III dated 08<sup>th</sup> September, 2003 and D.O. letter No. P-17022/2/2006/P-III dated 30<sup>th</sup> June, 2010. Further for taking final decision on completed works graded “Unsatisfactory” under PMGSY notified as works with Non-Rectifiable Defects, the provisions of order No. Q-17028/1/2008/P-III dated 02<sup>nd</sup> November, 2011 shall be followed.”

(f). Paragraph 11.9 shall be added as given below:

“The monitoring of the two tiers of Quality Mechanism, i.e., tier 1 and tier 2 shall be carried out as per provisions of D.O. Letter No. P-17028/1/2006/P-III dated 18<sup>th</sup> August, 2006.”

(g). The paragraph 11.10 shall be added as given below:

“The prioritization of works for inspection of NQMs, Co-ordination for visits of NQMs and Digital Records of NQMs shall be carried out as per provisions of D.O. Letter No. P-17028/1/2008/P-III dated 01<sup>st</sup> June, 2009. The publicity for visit of NQMs shall further be governed by provisions of D.O. Letter No. P-17025/1/2005/P-III dated 28<sup>th</sup> June, 2010. The guidelines for digital photography during the inspection of NQMs shall

be further governed by provisions of letter No. Q-17028/1/2008/P-III dated 27<sup>th</sup> March, 2012. The uploading of digital photograph of the laboratory shall be carried out as per provisions of letter No. Q-17028/1/2008/P-III dated 30<sup>th</sup> March, 2012.”

(h). Paragraph 11.11 shall be added as given below:

“The selection of National Quality Monitors shall be carried out by an Independent Selection Committee constituted by NRRDA. The criteria for selection of NQMs shall also be decided by the NRRDA. The NQMs shall strictly follow the guidelines as prescribed under D.O. letter No. P-17011/1/2005/P-III & QM dated 14<sup>th</sup> January, 2005 and as per paragraph 3 of D.O. letter No. P-17011/1-2005/P-III & QM dated 18<sup>th</sup> January, 2005 from NRRDA. The performance of National Quality Monitors shall be evaluated as per the process developed by NRRDA.”

**8. Chapter 12- Monitoring:**

Paragraph 12.8.4 shall be added as given below:

“The reporting formats for PMGSY shall be as per provisions of D.O. letter No. P-10015/1/2005/P-III dated 21<sup>st</sup> August, 2009 issued by NRRDA.”

**9. Chapter 14- Maintenance:**


Paragraph 14.13 shall be added as given below:

“The funding for maintenance of PMGSY roads shall be governed as per provisions of D.O. Letter No. P-17019/2/2009/P-I dated 26<sup>th</sup> March, 2009 from NRRDA, Circular No. H-12014/1/2010/RC dated 09<sup>th</sup> September, 2010 and dated 12<sup>th</sup> November, 2010 from MoRD. The reporting of Maintenance funding and expenditure shall be governed as per provisions of Letter No. P-17024/11/2011-RC dated 06<sup>th</sup> March, 2012 from MoRD.”

**10. Chapter 15-Road Safety:**

Paragraph 15.6 shall be added as given below:

“The Road Safety officer shall be designated as per provisions of D.O. letter No. P-17017/3/2002-RC dated 24<sup>th</sup> September, 2003 from NRRDA. Guidelines for provision of Speed Breaker on PMGSY road shall be governed as per letter No. P-17019/6/2006/P-II dated 16<sup>th</sup> September, 2009.”

  
Prabha Kant Katare  
Director (Projects)

**Distribution:**

1. All States Principal Secretaries dealing with PMGSY
2. All Engineer-in-Chief/Chief Engineers dealing with PMGSY
3. All State Quality Coordinator
4. All States IT Nodal Officers
5. All States Financial Controller
6. Director (RC) – MR, Director (RC)- PMK, Director (RC)- YSD, MoRD, Krishi Bhawan, New Delhi.
7. Director (Projects-I), Director (Technical) and Director (F&A), NRRDA, New Delhi
8. PS to JS (RC) & DG, NRRDA, Krishi Bhawan, New Delhi.

भारत सरकार  
ग्रामीण विकास मंत्रालय  
राष्ट्रीय ग्रामीण सड़क विकास एजेंसी

5वां तल, 15 एनबीसीसी टॉवर,  
भीकाजी कामा प्लेस, नई दिल्ली-66

पत्र सं. पी-17012/1/2004/पी-1

दिनांक: 15.10.2013

परिपत्र

विषय : प्रधान मंत्री ग्राम सड़क योजना (पीएमजीएसवाई) के लिए ऑपरेशन मैनुअल में संशोधन

महोदय,

संलग्न पत्र संख्या पी-17012/1/2004/पी-1। क्यूएम दिनांक 18 अक्टूबर 2013 आपकी सूचना तथा आवश्यक कार्रवाई के लिए भेजा जा रहा है।

ए.सी.  
प्रची  
कृते एनआरआरडीए

प्रची लंका