

HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT

NO.PWE-95-3-75(Gen-Cir)/17-ES-I-29468-29567 Dated:- 18/12/17

From:

ENGINEER-IN-CHIEF.

To

(PMGSY)  
All the Chief Engineers in HP.PWD.  
All the Superintending Engineers in HPPWD.  
All the Executive Engineers in HP.PWD  
All the Land Acquisition Officers in HP-PWD.

Subject:-

Ensuring presence of government servants especially the field/  
village government servants posted in the far- flung and  
backward areas.

I am to enclose herewith a copy of letter No. Per (AP.B) A (3)-  
10/75-III dated 12<sup>th</sup> December, 2016 received from Chief Secretary to the Govt. of  
HP on the subject cited above. You are requested to take appropriate further action  
in the matter accordingly and ensure punctuality and regular attendance of  
government servants under your control.

Encl: As Above.

*[Signature]*  
Engineer-in-Chief,  
Himachal Pradesh, PWD,  
Shimla-2

Copy is forwarded for information and similar necessary action to:-

1. Architect in Chief in this office.
2. Nodal Officer (IT) in this office alongwith copy of above letter. He is requested to display above letter on the official website of the department at the earliest please and to develop mechanism for monitoring and ensuring the presence of field level government employees by taking advantage of advancement in field of technology and through online bio metric system etc.
3. All head of branches.
4. Guard file.

Encl:As Above

*[Signature]*  
Engineer-in-Chief,  
Himachal Pradesh, PWD,  
Shimla-2

F.R

C.E (PMGSY)

S.E (PMGSY)

E.E (PMGSY)

3/21/12/17

21/12

21/12/17

Asha/M. Juncel (computer cell)

Dated Shimla-171 002, 12<sup>th</sup> December, 2016

To

- Subject:

Sir/Madam,

Yours faithfully,

1



Para 6 : Some of the suggestions put forth, are as under:

1. Information regarding field movement of Secretaries, Takniki Sahayak and Gram Rojgar Sewak should be placed by the respective official on the Notice Board at a conspicuous place in the Gram Panchayat Ghar.
2. Tentative tour programme of Panchayat Secretary, Gram Rojgar Sewak and Takniki Sahayak should be submitted to the BDO and same should be placed at the notice board of respective Panchayat Ghar.
3. Tour diary and attendance statement of Panchayat Secretary, Takniki Sahayak and Gram Rojgar Sewak duly attested by Pradhan should be submitted to the BDO office.
4. Telephone number of Secretary, Pradhan, BDO, Panchayat Inspector, Social Education and Block Planning Officer (SEBPO), Ladies Social Education Organiser and JEs should be painted on wall at conspicuous place in the Gram Panchayat Ghar.
5. The Officer/Officials should be readily available on the Telephone/Mobile Numbers.
6. Wall writing of BPL families, beneficiaries of Awas Yojna, Development Works (head wise) must be strictly ensured in every Panchayat Ghar to ensure transparency in the working of Gram Panchayats.
7. Strengthening of Social Audit mechanism must be ensured.
8. Since this Court is oblivious to the fact that the Secretary, Takniki Sahayak etc. have not only one Panchayat to look after and, therefore, it may not be physically for them to attend every Panchayat on each working day and, therefore, the respondents could well consider fixing one date in one Panchayat where these officials should be present.

*Persson*  
Para 7. In addition to the aforesaid suggestions, the respondents could also take advantage of the advancement in the field of technology, more particularly, in the field of communication and come up with the mobile App. for making attendance by emulating the same on the lines of the State of Telangana. In addition thereto, the respondents could very well mull a proposal for connecting not only the offices of the Panchayats, but also other Government Offices through online bio-metric system, the records whereof can be maintained at the Tehsil or District level, as according to the Director, about 98% of the Panchayats already stand connected through the Internet. That apart, the respondents could also consider having android based attendance map and still further consider having a website like that of the Central Government i.e. [www.attendance.gov.in](http://www.attendance.gov.in) wherein the details of registered employees and those present in the offices in daily basis is depicted.

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