

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

NO.PWE-95-3-75(Gen-Cir)/17-ES-I- 10114-10215

Dated:-

14/9/17

From:

ENGINEER-In-CHIEF.

To

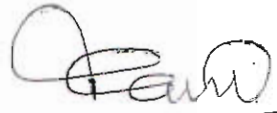
All the Chief Engineers in HP.PWD.
All the Superintending Engineers in HPPWD.
All the Executive Engineers in HP.PWD
All the Land Acquisition Officers in HP-PWD.

Subject:-

Regarding maintenance of NPS Form Record.

I am to enclose herewith a copy of letter No. Fin (TR) B (10) 1/2016 received from Additional Chief Secretary (Finance) to the, Govt. of HP on the subject cited above for necessary action.


Encl: As Above.


Registrar, 14/9
Himachal Pradesh, PWD,
Shimla-2

Copy is forwarded for information and similar necessary action to:-

1. Nodal Officer (IT) in this office alongwith copy of above letter. He is requested to display above letter on the official website of the department at the earliest please.
2. Guard file.

Encl:As Above


Registrar, 14/9
Himachal Pradesh, PWD,
Shimla-2

No. Fin (TR) B (10) 1/2016
Government of Himachal Pradesh
"Finance Department"
Treasuries, Accounts and Lotteries.

From

Additional Chief Secretary (Finance) to the,
Government of Himachal Pradesh.

To

✓ All Heads of Departments in
Himachal Pradesh.

Dated Shimla-171009 the 11th August 2017.

Subject: - Regarding Maintenance of NPS Form Record.

Sir,

This is in continuation to this department letter no Fin (TR) B (15)-
8/2012-III Dated 22nd May 2015 vide which it had been decided that DDOs shall maintain
record of CSRF, S2, all exit forms & other correspondence with CRA-NSDL in service book
of the each employee subscribing to NPS. Each such entry in the service book will be
countersigned by the concerned TO/DTO.

It is decided that in addition to these records, the changes made
through S7 form, partial withdrawal claims and cases where individuals are shifting from
NPS to GPF (EWC form) shall also be recorded in service book and invariably countersigned
by concerned TO/DTO

It is requested that all DDOs under your jurisdiction may be directed to
adhere to the above instruction regarding maintaining service book of NPS employees.

Yours' faithfully

(D.D Sharma) I.A.S

Special Secretary (Finance)-Cum-Director,
Treasuries, Accounts & Lotteries,
Shimla, H.P.

Endst. No. Fin (TR) B (10) 1/2016

Dated Shimla-9, the 11th August 2017

Copy forwarded to All District Treasuries Officers/Treasuries Officer, Kaza/Pangi, with the
direction that copies of forms viz. CSRF-I, S2, S7, Partial withdrawal, EWC (NPS to GPS)
withdrawal requests etc. shall invariably got pasted & signed in service book of the employee
by the DDO. These entries shall also be countersigned by TOs/DTOs before taking further
action in such cases.

(D.D Sharma) I.A.S

Special Secretary (Finance)-Cum-Director,
Treasuries, Accounts & Lotteries,
Shimla, H.P.