

HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT

NO.PWE-95-3-75(Gen-Cir)/15-ES-I-2940-3039 Dated:- 29-5-2015  
From

ENGINEER-In-CHIEF.

To

The Engineer-In-Chief (QC&D), HP-PWD, Shimla-1  
All the Chief Engineers in HP.PWD.  
All the Superintending Engineers  
All the Executive Engineers  
All the Land Acquisition Officers in HP-PWD.

Subject: -

Finalization of representations of Government employees  
regarding service matters.

I am directed to enclose herewith photocopy of letter No.Per  
(AP-B)(17)-1/2005 Vol-I dated 15<sup>th</sup> May, 2015 received from Principal Secretary  
(Personnel) to the Govt. of Himachal Pradesh on the subject cited above for strict  
compliance.

Encl: As Above.

Registrar

Himachal Pradesh, PWD,  
Shimla-2

Copy is forwarded for information and similar necessary action to:-

- 1.The Chief Engineer (S), (PMGSY), (NH), (SRP), HP-PWD, Shimla.
- 2.The Chief Architect, HP-PWD, Shimla-2
- 3.All Head of branches.
- 4.All the EA's in this section.
- 5.(IT) Incharge in this office alongwith copy of above letter and its instructions. He  
is requested to display the instruction on the official website of the department at  
the earliest.
- 6.Guard file.

Encl:As Above

Registrar

Himachal Pradesh, PWD,  
Shimla-2



Per (AP-B)(17)-1/2005 Vol-I  
Government of Himachal Pradesh  
Department of Personnel (AP-II)

Dated Shimla-2,

15 May, 2015

Principal Secretary (Personnel) to the  
Government of Himachal Pradesh.

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of Departments in H.P.
3. All Division Commissioners in H.P.
4. All Deputy Commissioners in H.P.
5. All Managing Directors/Secretaries/Registrars/CEOs of Boards/Corporations/Autonomous Bodies in H.P.

Subject: Finalization of representations of Government employees regarding service matters.


Sir,

In continuation of this Department's letters of even number dated 21st September, 2010 and 16th November, 2010 vide which it has been emphasized that representations of employees relating to service matters should be decided finally within a period of two months. It has been brought to the notice of the Government that these instructions are not being adhered by Departments and employees are compelled to file applications for seeking action taken report/ information under RTI Act, 2005.

2. It is, therefore, once again reiterated that representations of employees relating to service matters may be disposed of on priority and must be fairly decided finally within a period of two months by passing a speaking and reasoned orders by the competent authorities as per procedure/instructions laid down for disposal of such matters to escape unnecessary litigation and filing of applications under RTI Act, 2005.

3. These instructions may also be brought to the notice of all concerned working under your control for compliance in letter and spirit.

Yours faithfully,

  
(Prem Singh Thakur)  
Joint Secretary (Personnel) to the  
Government of Himachal Pradesh  
Tel. No. 0177-2624183.