

Through e-mail.

HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT

No.PWE-126-1-Misc.(JE)/ESIII-
From

6348-6447

Dated:- 21-12-2021

Engineer-in-Chief,
HPPWD., Shimla-2.

To

All the Chief Engineers,
All the Superintending Engineers,
All the Executive Engineers,
All the LAOs in HPPWD.

Subject:-

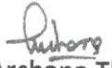
Status of Annual Confidential Report.

It has come to the notice of undersigned that ACRs of Ministerial and Technical Staff working under this department are not being maintained properly and in some cases it has been observed that ACRs dossiers of incumbents have not been written by the concerned controlling officers. The said practice is leading to un-necessary delay in promotion matters and officials are being retired without getting benefits of promotion.

Further, the Govt. of HP has also taken serious view on the vacancy of promotions posts. Due to non writing of ACRs /proper maintenance of record and their submission to head office timely, it is becoming difficult to convene DPC at Head office level.

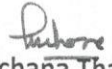
You are therefore, directed to take serious view on the issue and it may be ensured that ACRs of all incumbents be written as per the procedure and record of ACRs be maintained properly. It is further directed that the complete ACR dossiers of all incumbents which have been desired recently for promotion purpose (particularly in promotion case of Junior Engineers & Senior Assistants) may be submitted to this office within one week time or action as deemed fit under the relevant rules shall be initiated against the erring controlling officer.

This may be given top priority and personal attention please.


(Er. Archana Thakur)
Engineer-in-Chief,
HPPWD., Shimla-2.

✓ Copy to the Executive Engineer (IT). He is directed to upload the copy of this instruction on the official website of HPPWD immediately.

Copy to all branch head in this office for information and similar necessary action.


(Er. Archana Thakur)
Engineer-in-Chief,
HPPWD., Shimla-2.

F.R.
Thakur
21/12
upload on official
website.
JE(IT).