

HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT

No:-PWE-148/8(D.O.P.)2023-ES-II-  
From:-

6545-6650

Dated:

6/01/24.

Engineer-in-Chief

To

The Engineer-in-Chief,(Project);  
HPPWD., Shimla-2.

All the Chief Engineers,  
in HPPWD.

All the Superintending Engineers,  
in HPPWD.

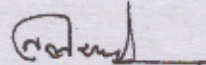
All the Executive Engineers, & all LAOs  
in HPPWD.

Subject: -

Delegation of financial powers and revision of economy instruction(s)  
Journey(s) by air by non-entitled class.

I am directed to enclose herewith a photocopy of letter No.Fin-F-(A)-(11)-  
11/2004 dated 27-12-2023 received from Principal Secretary (Finance) to the Govt. of HP.  
Shimla-2 on the subject cited above for information and strict compliance of the instructions  
contained in the above letter.

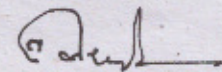
DA:- As above.

  
(Tule Ram) 6.1.24.  
Registrar,  
HP. PWD. Shimla-02.

Copy is forwarded for information and similar necessary action to:-

1. Copy to the Principal Secretary (Finance) to the Govt. of HP. Shimla-2 for information with reference to above letter please.
2. The Chief Engineers, (SZ), (PMGSY), (NH), (SRP), HPPWD Shimla.
3. The Chief Architect, HPPWD Shimla-2.
4. All Head of branches/Supdt. in this office.

Encl: As above.

  
(Tule Ram)  
Registrar,  
HP. PWD. Shimla-02.

1.5. cell

F.R.

halew

22 10/01/24

upload on  
official  
website.



**PERSONAL ATTENTION**

No. Fin-F-( A )-( 11 )-11/2004  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control-II)

From

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh, SHIMLA-02.

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the

27<sup>th</sup> December, 2023.

Subject:- Delegation of financial powers and revision of economy instruction(s) -  
Journey(s) by air by non-entitled class.

Sir,

1. Vide this Department's letter/instruction of even number dated 11<sup>th</sup> March, 2020 (Copy enclosed), it has been made quite clear that in case(s) where the entitlement is not there and it's necessary to undertake the journey(s) in exceptional and emergent circumstances by air, all permission(s) are henceforth required to be taken from the Administrative Secretary concerned. Despite of this, the case(s) for permission to undertake journey(s) by air by the non-entitled class employee(s) are being moved to the Chief Secretary which is neither desirable nor in consonance with the provision of Finance Department's instruction ibid.

2. You are, therefore, requested to kindly ensure strict compliance of aforesaid instruction(s) of Finance Department in the Department(s)/Organization(s) working under your control.

3. This letter/instruction may also be seen on [www.himachal.nic.in/finance](http://www.himachal.nic.in/finance) under the link "Expenditure".

[ ROHIT JAMWAL, IAS ]

Special Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, SHIMLA - 2

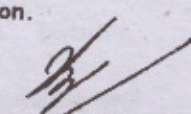
Enclst. No. As above. Dated Shimla - 171 002, the

27.12.2023.

Copy of the above is forwarded to:-



01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary to-Lokayukta, H.P., SHIMLA - 2
03. The Secretary, H.P. Public Service Commission, SHIMLA - 2
04. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
05. All the Deputy Commissioners in H.P.
06. All the Registrar(s) of all the Universities in H.P.
07. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

  
[ ROHIT JAMWAL, IAS ]  
Special Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880619



## PERSONAL ATTENTION

No. Fin-F-(A)-(11)-11/2004  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control-II)

From

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the

11<sup>th</sup> March, 2020.

Subject:- Delegation of financial powers and revision of economy instruction(s).

Sir,

1. The issue regarding seeking approval for undertaking journey(s) by air, especially by the non entitled class of officer(s)/official(s) had been engaging the attention of the Government for quite some time past and after careful consideration, it has now been decided that in partial modification of this Department's letter of even number dated 07.03.2017, the provision of Para-(vi) under SOE "Travel Expenses" shall be substituted as below:-

EXISTING PROVISION	AMENDED PROVISION
The Officer(s)/Official(s) can perform journey(s)/tour(s) by air as per their entitlement(s) subject to the condition that for all officer(s)/Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/ Training(s) and Other(s). In case(s), where the entitlement is not there	The Officer(s)/Official(s) can perform journey(s)/tour(s) by air as per their entitlement(s) subject to the condition that for all officer(s)/Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/ Training(s) and Other(s). In case(s), where the entitlement is not there

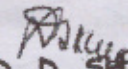


and it's necessary to undertake the journey(s) by air, all permission(s) are henceforth required to be taken from the Chief Secretary. However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only. Other administrative instruction(s)/restriction(s) in travel/tours etc. as issued from time to time shall continue to be in force.

and it's necessary to undertake the journey(s) in exceptional and emergent circumstances by air, all permission(s) are henceforth required to be taken from the Administrative Secretary concerned.

However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only. Other administrative instruction(s)/restriction(s) relating to travel/tours etc. as issued from time to time, shall continue to be in force.

All concerned working under your control, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on [www.himachal.nic.in/finance](http://www.himachal.nic.in/finance) under the link "Expenditure".

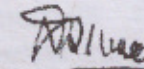
  
[ D. D. SHARMA, IAS ]

Special Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, SHIMLA - 2

Endst. No. As above. Dated Shimla - 171 002, the 11.03.2020.

Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations.
02. The Secretary, H.P. Subordinate Services Selection Commission - Hamirpur.
03. The Secretary to Lokayukta, H.P., SHIMLA - 2
04. The Secretary, H.P. Public Service Commission, SHIMLA - 2
05. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
06. The All the Deputy Commissioners in H.P.
07. The Registrars of all the Universities in H.P.
08. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

  
[ D. D. SHARMA, IAS ]

Special Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880690