

**HIMACHAL PRADESH
PUBLIC WORKS DEPARTMENT**

**Most Urgent
Personal Attention**

No.PWE-126-JE(Circular)/ES-III-2025-11925-12025 dated:- 20-3-2025
From:

Engineer-in-Chief,
HP.PWD., Shimla-2.

To

All the Chief Engineers,
All the Superintending Engineers(Civil/Mech./Elect),
All the Executive Engineers(Civil/Mech./Elect/Hort),
In HPPWD.

Subject:- Amendment in procedure for issuance of Vigilance clearance certificate(VCC).

On the subject cited matter, it has been noticed by the undersigned that the instructions as issued vide this office letter No. PWE-95-3-75(Gen.-Cir)-35-ES-I-808-909 dated 27.04.2024 and PW-E-Vig.VCC-48/2024-133-202 dated 02.05.2024 on the subject cited matter are not being adhered to strictly in letter & spirit, whereas, the Govt. vide department of Personnel office Memorandum No. Per(AP-B)A(3) dated 14.07.2021 has directed that every Government servant in his first appointment to any service or post in the affairs of State Government and all the Government officers/officials to whom the CCS(Conduct) Rules,1964 are applicable, are required to file/submit their annual statement of assests and liabilities as on the date of 31st day of the December of the preceding year, latest by 31st day of January of the next year.


It is, therefore, requested that the above instructions may be brought to the knowledge/notice of all the officers/officials of all categories for strict compliance failing which it will be presumed as violation of the conduct rules and the officers/officials who don not submit the Immoveable property returns in time, would be denied Vigilance clearance and will not be considered for promotion.

Further, it may be impressed upon all the officials that failure on the part of a Government servant to comply with the aforesaid instructions, can form good and sufficient reason for instituting disciplinary proceeding against them. Strict action will also be intiated against such officers/officials,who fail to submit the returns in time or furnish wrong information.

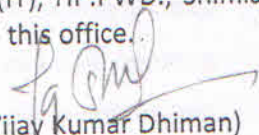
The return of Assets and Liabilities comprising Form-I to V may be uploaded online using PMIS Software within a month following the steps as already illustrated in the instructions as conveyed by the Department of Personnel vide letter dated 13th September, 2012. It has further been observed that VCC to incumbents who are in zone of consideration as per penals (all category) circulated by this office during 2025, are being issued without keeping in view of above instructions, which is clear cut violation of Rules/instructions.

You are therefore, directed to inform all the officers/officials working under your control to file the IPR well before, 31st March, 2025.

Treat it as Most Urgent, any laxity in this regard shall your personal responsibilities.


(Er. N.P. Singh)
Engineer-in-Chief,
HP.PWD., Shimla-2.

Copy is forwarded to the Executive Engineer (IT), HP.PWD., Shimla-2 for information. He is requested to upload the same on online portal this office.


(Vijay Kumar Dhiman)
Registrar,
HP.PWD., Shimla-2.