

**HIMACHAL PRADESH  
PUBLIC WORKS DEPARTMENT**

**OFFICE ORDER**

On the recommendations of **Departmental Recruitment Committee**, the following candidate is hereby offered appointment to the post of Senior Draughtsman purely on Contract basis, initially for a period of one year in **HPPWD** on fixed contractual emoluments equivalent to 60% of the first cell of the applicable level i.e. Level 6 of HPCS (RP) Rules 2022, subject to the acceptance and fulfillment of the usual as well as specific terms and conditions:-

Sr. No.	Name & Address	Exchange	Batch/ Category	Place of posting
1	Smt. Monika Sharma (D.o.B. 25.03.1979) W/o Sh. Rajeev Prakash Kaushal, Ward No. 6, Near Bus Stand Chowari PO Chowari, Tehsil Bhattiyat Distt. Chamba HP 176302	Sub. Emp. Ex. Chowari	1998/ General	O/o Chief Architect, HPPWD, Shimla-2.

The appointment shall be on contract basis initially for a period of one year from the date of joining the post, but contract can be reviewed thereafter on yearly basis which will stand terminated automatically at the end of contractual period without notice.

The above appointment has been ordered subject to the following terms and conditions: -

1. She will be paid a fixed contractual amount @Rs. 25800/ per month.
2. The Service of the contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Appointing Authority, within a period of 45 days, from the date on which a copy of termination orders is delivered.
3. She will be entitled for one day's casual leave after putting in one month service. However, she will also be entitled for 10 days Medical Leave and 05 days Special Leave. She shall not be entitled for Medical reimbursement and LTC, etc. No leave of any kind except above is admissible to him.
4. Unauthorized absence from duties without approval of the controlling officer shall automatically lead to the termination of the contract agreement. However, in exceptional cases where the circumstances for un-authorized absence from duty was beyond his control on medical grounds, such period shall not be excluded while considering his control on medical grounds, such period shall not be excluded while considering his case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, she shall not be entitled for contractual amount for this period of absence from duty.
5. She will submit a certificate of his fitness from the Zonal Hospital.
6. She will be entitled to TA/ DA, if required to go on tour in connection with the official duties, at the same rate as applicable to regular counterpart officials at the minimum of pay scale.
7. Provisions of service rules like FR, SR, Leave Rules, GPF Rules, Pension Rules & Conduct Rules, etc. as are applicable in case of regular employees will not be applicable in her case.
8. No travelling allowance will be paid to her for joining duties in place of posting



9. She shall have to produce an affidavit to the effect that there is no court case/ criminal/ vigilance or appeal thereof pending for adjudication in any Court of Law in or outside the State of Himachal Pradesh against him.


10. In case, the contract appointee do not report for duty within the stipulated time period to the allotted station or brought outside influence for change of station, in that event the offer of appointment will stand automatically cancelled.

11. In rare and exceptional circumstances if a contractual employee is transferred to another station/ cadre/ establishment on his/ her own request with the approval of the competent authority, he/ she shall be treated as fresh appointee in the new station/ cadre/ establishment and the services rendered on contract basis in the earlier cadre/establishment on appointment/ transfer to another station/ cadre/ establishment will not be counted for regularization purposes and for any other financial benefits. The contract appointee will be treated as fresh appointee for all intents and purposes.

12. The services of the incumbent(s) appointed on contract basis will be regularized once in a year as per provisions of instructions issued by the Department of Personnel vide letter No. PER(AP)-C8(2)-2/2015, dated 02.12.2023 and any amendment issued from time to time, in future.

If, the offer of appointment, on the above terms and conditions is acceptable to the above named candidate, she may report for duty in place of posting, within one month positively from the issuance of this office order. She is further directed to execute the enclosed Contract Agreement and affidavit as stipulated in conditions No.9 above on the stamp paper of Rs. 10/-(Ten Rupees).

The appointment shall be considered **provisional** till the verification of character and antecedents, which will be carried out on the basis of self declaration form (copy enclosed), submitted by the candidate at the time of joining duties, certifying therein that all facts and detail given are correct. In case, character and antecedents of the candidate are not found verified or any false information is given by the candidate in self declaration, the provisional appointment will be cancelled forthwith and criminal legal action will be taken as a consequence.


  
(Narinder Pal Singh)  
Engineer-in-Chief,  
HPPWD, Shimla-2.

**Dt** 30-12-2024

**PWE-125-1-Misc.Arch./ ESI - 20463-70**

Copy forwarded for information and further necessary action to the following:-

1. The Secretary (PW) to the Govt. of HP, Shimla-2.
2. The Chief Architect, HPPWD, Shimla-2.
3. The Chief Medical Officer, Zonal Hospital, Shimla.
4. The District Employment Exchange, Chamba, HP.
5. The Sub. Employment Exchange Officer, Chowari
6. The Nodal Officer (IT) in this office
7. The above named official through registered post. She is directed to contact the O/ o Chief Medical Officer, Shimla for her medical examination.
8. The Guard file.

  
(Dola Ram Thakur)  
Registrar  
HPPWD, Shimla-2.